

# UTKARSH MANOCHA

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Dear [REDACTED],

I am interested in applying for the Project Manager role with NSW Department of Planning, Industry, and Environment (DPIE). After speaking with [REDACTED] and [REDACTED], I believe I can contribute the following to your team:

**Problem solving:** [REDACTED] stressed to me that it's been particularly challenging to monitor smart meter applications and most tenant complaints and queries are related to it. At Green Grape Solar, I devised a system that reduced smart meter complaints by -60% by processing installer invoices only when smart meter upgrade application number was submitted to the business and property owners. I can devise a similar mechanism for NSW DPIE or introduce other solutions that drive improvements for the project in consultation with stakeholders.

**Project Management:** As a Prince2 project management practitioner, I have delivered projects worth \$50K - \$750k, for various government agencies including NSW State Emergency Service, Australian Maritime Safety Authority, and Department of Environment and Energy. My previous experience in managing government projects would help me clearly define project scope and resourcing requirements, develop project plans and status reports, facilitate information gathering workshops and ensure that projects are delivered within time and budget.

**Stakeholder engagement:** In my time at Noetic, I facilitated 20+ stakeholder consultations and workshops with executives, experts, and corporate and field staff to develop a best practice framework for Work, Health, and Safety management system. Previously, I have also liaised with solar electricians, equipment suppliers, and electricity retailers to install solar power systems at 20+ residential properties. My ability to clarify roles and set expectations would help make the project efficient.

In closing, I think this would be a great mutual fit. In case you would like to discuss this further, please contact me on 0452428887 or [manochautkarsh@gmail.com](mailto:manochautkarsh@gmail.com) at your earliest convenience.

Kind regards,  
Utkarsh Manocha